

Project title:	Support to the Office of the National Authorising Officer
Position:	Technical Adviser to the NAO and TA Support Unit
Location:	Zambia
Eligible nationalities:	All nationalities
Start of project:	01/09/2014
Assignment duration:	28 months
Deadline:	09/05/2014
Objective of the project:	<p><u>The overall objective</u> "To contribute to sustainable economic growth and poverty reduction in Zambia through improved aid coordination and delivery." <u>Purpose</u></p> <ul style="list-style-type: none"> • The purpose of the technical assistance is to enhance the capacity of the NAO, in the implementation, coordination and monitoring of the EDF portfolio.
Qualifications required:	<p><u>Qualifications and Skills</u></p> <ul style="list-style-type: none"> • Post graduate degree or equivalent professional qualification in business, economics or equivalent • A PhD in a related field will be considered an added advantage • Fluency in oral and written English • Good communication skills, both oral and written • Demonstrated in depths and up to date knowledge of EDF procedures • Demonstrated excellent drafting skills • Computer literacy • Knowledge and experience with Management Information Systems will be an added advantage <p><u>General Professional Experience</u></p> <ul style="list-style-type: none"> • Minimum 5 years extensive experience in project management, preferably in long term assignments on projects with a budget above EUR 0.5 million • Working in developing countries for at least 5 years, of which 2 years were in sub-Saharan Africa • Experience in advising the senior level of political and administrative decision makers preferably in long term assignments. • Experience in mainstreaming gender and climate change into projects / programmes of development cooperation <p><u>Specific Professional Experience</u></p> <ul style="list-style-type: none"> • Minimum of 2 years of experience in working with EDF and/or EU procedures. The experience preferably includes a broad range of procedures and has been acquired in projects with a high degree of complexity • Involvement in at least 3 projects for building administrative capacity in public sector institutions. Preferably the experience has been acquired in the functions of a planner, or implementer/ adviser in long term assignments. • At least 5 years of experience in implementing projects / programmes for bi-lateral or multilateral development agency preferably in one of the following sectors: infrastructure, health, energy, transport, agriculture, strengthening public sector institutions, general or sectoral budget support. • Experience in working with and, or supporting an office of the NAO in a – preferably Anglophone - ACP country. <p><u>Advantageous</u></p> <ul style="list-style-type: none"> • The Adviser will have excellent interpersonal skills and a record of successful project management. S/he will need to be an effective good communicator and able to facilitate dialogue and agreements among the various stakeholders.

Other information:	<p><i>If you are interested in this position please send your CV in EU format under the heading “Zambia & Technical Adviser to the NAO and TA Support Unit”.</i></p> <p><i>When sending your application pl ease include an indication of your desired remuneration (day-rate). Please also make sure that you include one or more telephone numbers.</i></p> <p><i>Only selected candidates will be contacted.</i></p>
Contact:	lot2@ntu.eu

